

**Accompanist Request Form (For Music Majors Only)**

Name: \_\_\_\_\_

Phone number: \_\_\_\_\_

Truman email address: \_\_\_\_\_

Instrument or voice type: \_\_\_\_\_

This is my \_\_\_\_\_ primary \_\_\_\_\_ secondary instrument.

\*If you are majoring in different instruments, you may request accompaniment for only one.

Freshman / Sophomore / Junior / Senior / Grad (circle one)

Upper Division / Lower Division (circle one)

Degree: Performance / General Concentration / Liberal Arts (circle one)

Lesson Day/Time: \_\_\_\_\_ Possible substitute lesson time: \_\_\_\_\_

Studio Class Day/ Time: \_\_\_\_\_

I am requesting an accompanist for the following performance(s) (give dates for all that apply):

Degree Recital Date: \_\_\_\_\_

Select your timing (circle one)

(1) Senior Recital-60 minutes

(2) Senior Recital-30 minutes

(3) Junior Recital-30 minutes

Recital preliminary date: \_\_\_\_\_

Jury: \_\_\_\_\_

Student Recital First choice date \_\_\_\_\_ Second choice date \_\_\_\_\_

Studio class recital \_\_\_\_\_

Date: \_\_\_\_\_

Guest Master Class \_\_\_\_\_

Date: \_\_\_\_\_

Gold medal competition \_\_\_\_\_

Preliminary auction date: \_\_\_\_\_

**Repertory:** write down the composer, title, movement, tempos, and approximate timings for each piece. Attach to this form copies of ALL REPERTOIRE to be performed, clearly making any cuts or alteration to the score. Photocopies must be legible.

Signature of student \_\_\_\_\_ Date \_\_\_\_\_

Signature of Instructor \_\_\_\_\_

### Accompanying Contract Form

- 1) Once an assignment is made, students and teachers will be notified via email. It is the responsibility of each student to contact accompanist **within five days** of receiving this notification.
- 2) Accompanists should be given advance notice (**a minimum of one week**) of the first scheduled rehearsal together so that they have adequate time to complete preparations. Nothing is more unproductive than a rehearsal in which the pianist has crammed to “learn” the piece, or worse, is merely sight-reading.
- 3) Accompanists should never be expected to play repertoire in a lesson or in front of a teacher or coach without having had the opportunity to rehearse with the soloist. Pianists should never be expected to sight-read in lessons or rehearsals.
- 4) Accompanists are not expected to assist students in learning music. Singers and instrumentalists should arrive at the rehearsal with **their parts completely learned and possessing a working knowledge of the piano/orchestra part**. This helps everyone.
- 5) Accompanists are under no obligation to reschedule missed rehearsals or lessons for which no advance notification is given. Please respect your pianist’s time and communicate with them regarding cancelled or rescheduled lessons.
- 6) No performance (including studio classes and juries) should be scheduled without FIRST consulting the accompanist involved. Whenever singers and instrumentalists schedule a performance, he should inform their accompanist before confirming the date of the performance. **Accompanists aren’t required to attend your performances every time.**
- 7) Accompanists may have their own specific policies or guidelines; after consulting with your pianist individually see the Accompanying Coordinator if you have questions or concerns.
- 8) Please be considerate of the fact that all accompanists are busy with many different things and must balance the needs and requirements for each student and teacher for whom they play. With this in mind, **please don’t wait until two weeks before your performance to start rehearsing with your pianist and then expect them to devote ten hours to your project. Plan ahead and keep requests for “extra” rehearsal time and lessons (especially during the week of the performance or prelim) to a minimum. Pianists have the right to refuse such a request if they are already fulfilling their hourly obligation to the student.**
- 9) All accompanists are entitled to sufficient rehearsal with their partners without the presence of a teacher or coach. It is important for vocal/piano and instrumental/piano partners to develop a working relationship and means of communication independent of a third party. Teachers, please do not insist on attending every rehearsal with your student and their partner. Allow them the opportunity to take suggestions you offer to the practice room for a rehearsal before asking to coach with them again.
- 10) Concerns about accompanists (student and staff) should be addressed to the Accompanying Coordinator. Every effort will be made to resolve the problem,

considering the best interests of all parties involved.

I accept the above the rules and understand that I am subject to all accompanying policies. I also understand that if I don't abide by these polices, my accompanist could be reassigned to someone else.

Printed Student Name \_\_\_\_\_ Date \_\_\_\_\_

Signature of Student \_\_\_\_\_

Signature of Instructor \_\_\_\_\_

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Received Date \_\_\_\_\_